

 ANNA UNIVERSITY CHENNAI - 600 025 OFFICE OF THE CONTROLLER OF EXAMINATIONS		Dir:	044 - 2235 7300, 2235 7248
		Fax:	91 - 44 - 2230 1134

Distance Education Special Arrear Examinations

INSTRUCTIONS TO THE CANDIDATES WHO EXHAUSTED MAXIMUM PERMITTED PERIOD

The Distance Education Examination Application Pre-view form for the Special Arrear **August / September 2025** Examinations (I, II, III, IV, V and VI) for P.G. can be downloaded from student login in coe1.annauniv.edu for necessary verification as well as the payment of fees for registration.

- **Candidates Eligible for this Special Examination (M.B.A. M.Sc. M.C.A.)**
- Candidates who have completed Project Viva Voce Examinations and obtained eligible Percentage of Attendance are only permitted to write the February / March 2025 & Aug. / Sep. – 2025 Special Examinations (Two Chances allowed for the maximum permitted period of Distance Education Students Degree Programme)
- Candidates must register for all their arrear subjects (if any). Partial registration is not permitted since they are permitted to write and clear the arrear papers.
- Select any one of the Examination Centres of your choice given in the Annexure – I.
- Candidates are requested to clearly mention all their arrear subjects only and register carefully. In case of not mentioning their arrear subjects properly it will forfeit their chance of special appearance for February / March 2025 & Aug. & Sep. – 2025 Scheduled Examinations to clear the backlog of their arrear subjects for the maximum exhausted Students.
- Candidates previously not completed their project Viva voce are instructed to contact Centre for Distance Education, Anna University, Chennai – 25.
- **SPECIAL FEES:**
The candidates who exhausted their maximum permitted period (as per their respective Regulations) have to pay a special fee of Rs.5000/- which is a mandatory to register for the special appearance during August / September - 2025 Examinations.
- **EXAMINATION FEES:**
In addition to the special fee the candidates have to pay the regular Examination Fees as given below:
 - ◆ For M.B.A., M.C.A., M.Sc., the fees for theory is ₹.450/- & practical is ₹.450/- .
- Those candidates who have not paid the certificate fee earlier have to pay a sum of ₹.1000/- towards issue of Consolidated Statement of Marks, Provisional Certificates and Degree Certificate. These Certificates will be issued as and when the candidate qualifies for the Degree.
- For any clarification in registration of arrear subjects/ preview the candidates are requested to contact Office of Controller of Examinations, Distance Education, Anna University, Chennai – 25. (Ph. No. – 044 22357248 / 7300) or send mail to diseduannauniv@gmail.com . Time Table will be Published Shortly.

* The payment of Examination fees through the above given official web-portal of COE <https://coe1.annauniv.edu> after the due date will not be accepted.

Registration:

The students can register for the **August / September 2025** examinations by following the procedure given below.

- The Registration commences on **15-10-2025 and ends on 21-10-2025**.
- Login to student Login with Register number through the official web-portal of COE <https://coe1.annauniv.edu>
- Open the **Reg. Preview** and download the **Registration Preview Request Form**.
- Verify the subjects printed on the preview form.
- The students required Exam Centre should be sent to the Mail -Id coedis@annauniv.edu (Refer **Annexure – I** for of Exam Centre option form to be filled and should be attached to through the above Mail-id).
- Fees may be paid online through web-portal and after payment an Acknowledgement form will be generated after 24 Hrs.
- Print the preview and Acknowledgement forms received via online payment and retain the same for future references.
- For any clarification on Registration process, the students may contact **044-22357248 / 7300** or send mail to coedis@annauniv.edu.

The payment of Examination fees through the above given official web-portal of COE <https://coe1.annauniv.edu> after the due date will not be accepted.


14.10.2025
CONTROLLER OF EXAMINATIONS i/c


14/10/25

Annexure - I

Anna University :: Chennai – 600 025

Distance Education Programme Examinations – AUG. / SEP. - 2025

Examination Centre Option Form

Sl. No.	Place of Examination Centre	Select any ONE Tick (☒) your choice
1	CHENNAI	
2	COIMBATORE	
3	TRICHY	
4	MADURAI	
5	NAGERCOIL	
6	VILLUPURAM	

Name : _____

Register Number : _____

Roll Number : _____

Study Centre / Learning Centre : _____
Name, Place and State

Signature : _____

Place : _____

Date : _____