OFFICE OF THE CONTROLLER OF EXAMINATIONS
ANNA UNIVERSITY: CHENNAI - 600 025

NOTIFICATION FOR PAYMENT OF EXAMINATION FEES (FEB./ MAR. 2024)

POST GRADUATE - DISTANCE EDUCATION PROGRAMMES

The Distance Education students End Semester Examination for February / March 2024 will be conducted in the month of June 2024. The Web Portal of the Office of the Controller of Examinations is opened for registration from 11-05-2024 to 17-05-2024 for the Distance Education students of M.B.A. / M.C.A. / M.Sc. End Semester Degree programmes. Hence, the students are requested to register for the February / March 2024 End Semester Examinations.

This notification is applicable to students coming under Non-functioning Study centre also and pay the fees in the given web-portal.

The last date for payment of Examination Fees by the students is 17-05-2024. The Time Table will be published shortly in the website.

EXAMINATION FEES:

- For M.B.A., M.C.A., M.Sc., the fees for theory / practical examination is ₹.450/- and for the project work is ₹.600/-. In addition to the examination fees, M.B.A., M.C.A. & M.Sc. Final Semester Candidates have to pay a sum of ₹.1000/- towards issue of Consolidated Statement of Marks, Provisional Certificates and Degree Certificate. These Certificates will be issued as and when the candidate qualifies for the Degree.

Registration:
The students can register for the February / March 2024 examinations by following the procedure given below.

- The Registration commences on 11-05-2024 and ends on 17-05-2024.
- Login to student Login with Register number through the official web-portal of COE [https://coe1.annauniv.edu](https://coe1.annauniv.edu)
- Open the Reg. Preview and download the Registration Preview Request Form.
- Verify the subjects printed on the preview form.
- The students who require Change of Exam Centre with valid reasons and proof if any should be sent to the Mail -Id coedis@annauniv.edu (Refer Annexure – I for Change of Exam Centre option form to be filled and should be attached to through the above Mail-id). The COE office may permit Change of Exam Centre only after verification. If not permitted further request from students not accepted.
- Fees may be paid online through web-portal and after payment an Acknowledgement form will be generated after 24 Hrs.
- Print the preview and Acknowledgement forms received via online payment and retain the same for future references.
- For any clarification on Registration process, the students may contact 044-22357248 / 7300 or send mail to coedis@annauniv.edu.

The payment of Examination fees through the above given official web-portal of COE [https://coe1.annauniv.edu](https://coe1.annauniv.edu) after the due date will not be accepted.

P. Somasundaram
10.05.2024

CONTROLLER OF EXAMINATIONS l/c
### Examination Centre Option Form

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Place of Examination Centre</th>
<th>Select any ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CHENNAI</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>COIMBATORE</td>
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<tr>
<td>3</td>
<td>TRICHY</td>
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<td>4</td>
<td>MADURAI</td>
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<td>5</td>
<td>NAGERCOIL</td>
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<tr>
<td>6</td>
<td>VILLUPURAM</td>
<td></td>
</tr>
</tbody>
</table>

**Name** : __________________________

**Register Number** : __________________________

**Roll Number** : __________________________

**Study Centre / Learning Centre Name, Place and State** : __________________________

**Signature** : __________________________

**Place** : __________________________

**Date** : __________________________

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**Note:** Tick (✓) your choice.