Dr. G. V. UMA  
Controller of Examinations  
Letter No.COE/PA/2015  

Date: 23/7/2015

To

The Principals of all the  
Affiliated Colleges

Dear Sir/Madam,

Greetings. I extend my sincere thanks to all the Chairmen/Principals for the smooth conduct of April/May 2015 End Semester Examinations. I request all the Principals to follow strictly the following instructions during the conduct of ensuing examinations.

MOST IMPORTANT INSTRUCTIONS

- The Principals are directed to pay the Examination fees for all the REGISTERED CANDIDATES within the stipulated time.

- No student is allowed to write any examination without PROPER HALL TICKET ISSUED BY CONTROLLER OF EXAMINATIONS.

- No person is authorised to issue DUPLICATE HALL TICKET under any circumstances.

- The Principals are strongly advised to ensure the authenticity and the correctness of entries of Attendance and Internal Assessment marks.

- No Change in the entries made will be permitted after each assessment entry period under any circumstances.

- The Principals are advised to update the discontinued student list without fail, if not updated, examination fees should be paid by the college for all the students on roll.

Soliciting your kind cooperation,

[Signature]

CONTROLLER OF EXAMINATIONS

Copy to: The Zonal Coordinators/Zonal Officers, Zone I to 21