

	<b>ANNA UNIVERSITY</b> <b>CHENNAI - 600 025</b> <b>Office of the Controller of Examinations</b>	☎	Off	22301632, 22357244
				22357295, 22357296
				22357286, 22357287
			Fax	91-44-22301134/22350291
		E-mail	coe@annauniv.edu	

## CONTROLLER OF EXAMINATIONS

Lr. No.16805/COE/LAB/2018

Date: 29-06-2018

From

To

**Dr. M. Venkatesan**  
 Controller of Examinations  
 Anna University  
 Chennai-25

The Principals of all Affiliated Colleges/  
 Government Colleges/Deans of Regional Offices/  
 University Colleges under Anna University,  
 Chennai-600 025 (Zone- I to XXIII).

Sir/Madam,

Sub : Office of the Controller of Examinations -Anna University - Chennai – 25 –  
 Re-admission/Transfer Cum Re-admission of students - Certain  
 Instructions issued-Reg

\* \* \* \* \*

It has been brought to the notice of this office that certain colleges have issued completion of course certificates to the students for those got Re-admission /Transfer Cum Re-admission without observing the Regulations in force and as a result a number of requests have been received by this office from the students for issuance of Consolidated Statement of Grade Sheets and Degree Certificates and made the Regulations insipid and given unnecessary intricacies to the University.

In this connection, I would like to bring the instruction given under clause 18.3 of the Regulation of the Anna University.

*18.3] The candidates permitted to rejoin the programme after break of study / prevention due to lack of attendance shall be governed by the Curriculum and Regulations in force at the time of rejoining. The students rejoining in new Regulations shall apply to the Director, Academic Courses in the prescribed format through Head of the Institution at the beginning of the readmitted semester itself for prescribing additional courses, if any, from any semester of the regulations in-force, so as to bridge the curriculum in-force and the old curriculum.*

In view of the above, it is utmost duty of the colleges to bring the facts to the notice of the Director, Centre for Academic Courses, Anna University and seek necessary addition and deletion of courses required to be carried out by the student concerned when the Readmission/Transfer Cum Re-admission takes place. This is one of the vital information which is to be shared with the students and HOD's concerned.

I request you to follow these instructions scrupulously in future and ensure that the students, who are readmitted/transferred and readmitted under different Regulations, to get the addition/deletion of courses from the Director, Center for Academic Courses as required by the Regulations for the successful completion of the degree.

Yours faithfully,

  
29.6.18

CONTROLLER OF EXAMINATIONS

  
29.6.18

Copy to

The Zonal Co-ordinators /Zonal Officers,  
Zone - I to XXIII.